



**CITY OF BOULDER  
CITY COUNCIL AGENDA ITEM**

**MEETING DATE: August 15, 2024**

**AGENDA TITLE**

Consideration of a motion to approve the appointments of Mayor Pro Tem Speer and Council Members Adams, Marquis and Winer to the Council Process Improvement Working Group.

**PRESENTER(S)**

Nuria Rivera-Vandermyde, City Manager  
Teresa Taylor Tate, City Attorney  
Pam Davis, Assistant City Manager

**EXECUTIVE SUMMARY**

One of City Council's 11 priorities, adopted at the April 2024 retreat, is the establishment of a Process Improvement Working Group. This item is to follow up from the Council discussion at the August 1<sup>st</sup>, 2024, regular meeting regarding appointments to the group. Passage of this item will approve the appointments of the four members of council who volunteered to participate in the Working Group and enable their work to begin.

**STAFF RECOMMENDATION**

**Suggested Motion Language:**

Staff requests council consideration of this matter and action in the form of the following motion:

Motion to approve the appointments of Mayor Pro Tem Speer and Council Members Adams, Marquis and Winer to the Council Process Improvement Working Group.

### **OTHER IMPACTS**

- **Fiscal** – No budgetary impacts to city business. Resourcing considerations center around staff time.
- **Staff time** – Additional staff time will be allocated to facilitate the Council Process Improvement Working Group and address process improvement items as agreed upon by the Working Group.

### **BACKGROUND**

At the City Council Retreat in April of 2024, council members conducted a process improvement conversation that resulted in several process improvement projects that have been or are being addressed by the City Manager's Office or City Attorney's Office. Examples include piloting a regular meeting location change in partnership with CU, a suite of council procedure/code changes, calendaring and document management systems, and more.

To add additional capacity for more in-depth evaluation of council processes and procedures, the City Council agreed to establish a Process Improvement Working Group as one of their 11 priorities for this council term. The four council members appointed to serve on the Working Group, in collaboration with staff from the City Manager's Office and City Attorney's Office, will review ways for Council to work more efficiently, stay more organized, and focus staff and council member time on the city's top priorities.

### **NEXT STEPS**

Upon the appointments of Mayor Pro Tem Speer and Council Members Adams, Marquis, and Winer to the Working Group, staff will work on coordinating the group's inaugural meeting.