

**CITY OF BOULDER, COLORADO  
BOARDS AND COMMISSIONS MEETING MINUTES**

<b>Name of Board / Commission:</b> Water Resources Advisory Board	
<b>Date of Meeting:</b> 17 June 2024	
<b>Contact Information for Person Preparing Minutes:</b> Karen Sheridan, 303-441-3208	
<b>Board Members Present:</b> John Berggren, Amy Broughton, Katie Bridges, Steve Maxwell, Lauren Koopman	
<b>Staff Present:</b> Joe Taddeucci, Director of Utilities Joanna Bloom, Utilities Deputy Director of Policy and Planning Chris Douville, Utilities Deputy Director of Operations Chris Douglass, Utilities Engineering Manager Stephanie Klingeman, Principal Budget Analyst Brandon Coleman, Storm/Flood Engineering Project Manager Robby Glenn, Engineering Project Manager John Stoddard, Water Treatment Manager Stephen Grooters, Utilities Engineering Manager Chris Olson, Wastewater Engineering Supervisor Krystle Morey, Water Resources Engineer Andrew Walker, Utilities Budget Analyst Debbie Fisher, Civil Engineering Senior Project Manager Karen Sheridan, Board Secretary	
<b>Agenda Item 1 – Call to Order</b>	<b>[6:00 p.m.]</b>
<b>Agenda Item 2 – Approval of 20 May 2024 Meeting Minutes</b>	<b>[6:03 p.m.]</b>
<b>Motion to approve: Broughton Seconded by: Koopman</b> <b>Vote: 5:0</b>	
<b>Agenda Item 3 – Public Participation and Comment</b>	<b>[6:03 p.m.]</b>
Due to error in posted time on agenda, public comment was offered both in sequence with the agenda, though ahead of the posted time and additionally invited following Agenda Item 4. No public comments were made.	
<b>Agenda Item 4 – 2025-2030 Capital Improvement Program Development</b>	<b>[6:04 p.m.]</b>
Chris Douglass, Utilities Engineering Manager and Stephanie Klingeman, Financial Analyst for Utilities, presented this item.	
<b><u>EXECUTIVE SUMMARY</u></b>	
As part of the city’s current annual budget process, Utilities is developing a six-year planning budget that covers 2025 through 2030. Within the budget process, City Council approves and appropriates funds only for the first year - fiscal year 2025. WRAB will be asked to make a recommendation to City Council regarding the 2025-2030 Capital Improvement Program (CIP) at its July meeting. The Planning Board will review the complete city CIP, including Utilities, in September. City Council will discuss the recommended budget in September at a study session, and the overall budget is scheduled to be adopted by City Council in October. This memo contains the fund financials and draft proposed 2025-2030 Utilities CIP (reference Attachment A, Schedules 1-6). The draft proposed CIP spreadsheets for Water, Wastewater, and Stormwater/Flood Management include changes from the prior CIP and the addition of year 2030 to the six-year CIP.	
<b>WRAB Board Discussion Included:</b>	
<ul style="list-style-type: none"> <li>• Request to clarify undefined lining shown on map.</li> <li>• Question regarding how projects were prioritized within groupings.</li> <li>• Question regarding key variables for establishing priority.</li> <li>• Request to verify projects noted in schedule 7.</li> </ul>	

<ul style="list-style-type: none"> <li>Request to clarify status of 63<sup>rd</sup> and Betasso.</li> <li>Discussion of Albion Dam priority changes.</li> <li>Discussion of flexibility in CIP for economies of scale.</li> <li>Question regarding bond dates for South Boulder Creek project.</li> <li>Comment about planning for uncertainty and timing of bonding relative to construction.</li> <li>Question about gap between council approval in 2015 and start in 2021.</li> <li>Discussion of easement acquisition.</li> <li>Comments regarding community engagement for Gregory Canyon Creek project.</li> <li>Question regarding Utilities control of Boulder Creek flow.</li> <li>Question about knowledge of volume of water loss.</li> <li>Question about how many properties need easements or acquisitions.</li> <li>Question if Upper Goose Creek project includes Alpine-Balsam property.</li> <li>Request for clarification of number of bonds in CIP.</li> <li>Question if rates are based on average usage over entire year.</li> <li>Question regarding increase in storm and flood cash on hand in 2030.</li> <li>Question if funds can be consolidated or must they be managed separately for legal or other purposes.</li> <li>Question how fast bonding can be done in an emergency situation.</li> <li>Request for clarification of how rates are forecasted.</li> <li>Question about lowering cash on hand closer to the industry minimums to lower rate increases.</li> <li>Question about incorporating Corps of Engineers domestic preferences and requirements into large capital projects to capitalize on those funding programs.</li> </ul>	
<b>Agenda Item 5 – Matters from Board</b>	<b>[7:25 p.m.]</b>
<ul style="list-style-type: none"> <li>Board Chair Berggren thanked Board Member Koopman for her contributions to board.</li> <li>Board Member Koopman shared her recommendation to new board members to prioritize participation in facility tours. She encouraged continued messaging, engagement and education the public.</li> </ul>	
<b>Agenda Item 6 – Matters from Staff</b>	<b>[7:27 p.m.]</b>
<ul style="list-style-type: none"> <li>On behalf of himself and staff, Director Taddeucci expressed appreciation for Board Member Koopman’s contribution to the board. He extended appreciation to all board members.</li> <li>Gregory Canyon Creek Update <ul style="list-style-type: none"> <li>Update on recent community engagement was provided during discussion in Agenda Item 4.</li> </ul> </li> </ul>	
<b>Agenda Item 7 – Discussion of Future Schedule</b>	<b>[7:28 p.m.]</b>
<ul style="list-style-type: none"> <li>July: Capital Improvement Program (CIP) Recap and Recommendations; Water Quality Updates.</li> <li>August: No meeting.</li> <li>September: Brief business meeting followed by tour of Main Sewer Improvement Project.</li> </ul>	
<b>Agenda Item 8 – Adjournment</b>	<b>[7:30 p.m.]</b>
<b>Motion to adjourn by: Koopman Seconded by: Broughton</b> <b>Motion Passes 5:0</b>	
<b>Date, Time, and Location of Next Meeting:</b> The next WRAB meeting will be held in hybrid format on <b>Monday, July 15, 2024 at 6:00 p.m.</b>	

APPROVED BY:

Board Chair: John Berggren

Date: 7/16/2024

ATTESTED BY:

Board Secretary: Spencer Sheridan

Date: 7.16.2024

*An audio recording of the full meeting for which these minutes are a summary is available on the Water Resources Advisory Board web page via the Access Meeting Agendas and Materials link.*  
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